



NEW BRUNSWICK JUNIOR HOCKEY LEAGUE

OPERATIONS MANUAL



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TABLE OF CONTENTS

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Section 1	Teams
Section 2	Players
Section 3	Schedule
Section 4	Games
Section 5	Playoffs
Section 6	Officials
Section 7	Suspensions
Section 8	Protests
Section 9	Appeals
Section 10	League Passes
Section 11	Fees
Section 12	Awards
Section 13	Amendments



TEAMS

Section 1: Teams

- 1.1 Each of the participating member teams shall indicate to the Secretary, in writing, at least two weeks prior to the Annual Meeting whether each team intends to participate in the League the following season. The Secretary is to contact any club not heard from by the deadline.
- 1.2 Each participating member team shall indicate to the Secretary in writing on or before the 15th day of September of each year, the names, telephone numbers, fax numbers, e-mail addresses, and mailing addresses of the Team Executive. Such Team Executive, when recorded by the Secretary, shall be deemed to be the Team Executive and shall continue to be that Team's Executive until such time as any changes might be made in accordance with the By-Laws or Regulations of the League.
- 1.3 Each participating member team shall indicate to the Secretary, in writing, on or before the 15th day of September of each year, the name, telephone number, fax number and mailing address of the Team Contact person.
- 1.4 Each proposed Team Executive List forwarded to the Secretary shall be scrutinized and approved by the League Executive before they are filed with the Secretary.
- 1.5 If the League Executive should decide that any proposed Team Executive or any proposed member of the Team Executive does not meet the requirements of the By-Laws of this League, or does not meet with the standards of the League, the League Executive shall meet with representatives of the team in question before making any final decision for rejection. The said representatives shall have the opportunity to question any grounds for any proposed rejections and should any explanation in relation to the said grounds not be acceptable, the Team executive shall be given the opportunity to submit further proposed Executives.
- 1.8 **NUMBER OF PLAYERS ROSTERED** - Each participating member team shall be allowed to roster the maximum number of players as per the Hockey Canada and Hockey New Brunswick regulations.
- 1.9 **IMPORTS** - Teams may have signed at any one time no more than eight (8) imports as per Hockey Canada regulation K 26 (a). Import players must have properly obtained and approved inter-branch transfers prior to them participating in any game.



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- 1.10 **OVERAGE PLAYERS** - Each participating team shall be permitted to sign and dress a maximum of four (4) over-age players that are twenty-one (21) years old in accordance with HC Regulation B3.
- 1.10.1 The twenty-one (21) year old players that are carded by any team must have been carded with a NBJHL team the previous season as a twenty (20) year old and must have been on that teams' final February 10th roster.
- 1.10.2 Exception: A new team in the NBJHL will be permitted to card a maximum of four (4) twenty-one (21) year old players, provided that they have been approved by the New Brunswick Junior Hockey Commission
Note: These four (4) overage players may not be eligible to play in Hockey Canada regional competitions dependent upon their previous season's registration status.
- 1.11 Any player in his last year of eligibility in Major Junior or higher category or 20 year old CIS, Junior 'A' or Senior players who come to the NBJHL from these categories will not be eligible to play in the NBJHL.
- 1.12 No team shall hold a training camp prior to 1 September each season.
- 1.13 **TEAM COLOURS** – Dark team colors are to be worn at home, and light team (white or other suitable) colors are to be worn at away games, unless a change is mutually agreed to between the two (2) teams. All players in uniform must wear the same colored team sweaters and except for the goaltenders must wear the same colored team socks or the offending team will be fined **\$50.00** for the first offence and this will increase by **\$50.00** for each additional offence.
- 1.13.1 If there is a color conflict then the home team is responsible for changing uniforms.

PLAYERS

Section 2: Players

Revised – June 2019



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- 2.1 No player or bench staff shall participate in any Regular or Playoff Game in the League unless that player or bench staff is registered in accordance with Hockey Canada and HNB regulations. Prior to participating in any games all players or bench staff must be on an approved HCR team roster.
 - 2.2 Any player or bench staff who participates in contravention of the preceding paragraph shall be suspended forthwith by the League Executive. The participating member team for whom that player or bench staff participated may forfeit all points earned while using such player and may be fined the sum of five hundred dollars (**\$500.00**).
 - 2.3 No player signed by any of the participating member teams shall be paid money for playing for such participating member team but may be reimbursed for any reasonable expenses legitimately incurred as a result of playing for any team and in any event, but not so as to restrict the generality of the foregoing, may be reimbursed for such items as necessary travel expenses, travelling during League and Playoff Games.
 - 2.4 Where a player has accepted money for his services in contravention of the preceding paragraph, such player shall be suspended by the League Executive and the team involved may be fined one thousand dollars (**\$1,000.00**), which fine is to be paid to the Treasurer prior to the next scheduled League or Playoff Game. Any game(s) this player has played in shall be automatically forfeited to the opposing team.
 - 2.5 Any and all player disputes will be handled by the League Executive in consultation with HNB.
 - 2.6.1 If a team ceases operation either voluntarily or because of the loss of its franchise from HNB, by permanent expulsion from the League, each player on the defunct team's players list will be frozen by HNB. Disposition of these players will be by negotiations between the League and HNB. First priority will be given to a new team operating a new franchise, within the League, from the same general area of the defunct team. In the case of a team ceasing to operate during the playing season, such freeze will not exceed 30 days. In the case of a team disbanding during the season, the freeze will be lifted no later than December 1 of that year.
 - 2.6.2 Upon exhausting Section 2.6.1, all players from any team not competing in a given season, whether due to disbandment or Leave of Absence shall become free agents.



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- 2.7.1 Should a player leave a NBJHL team and play Jr. "A" or Major Junior hockey or Senior hockey, that NBJHL team should grant a Conditional Release. With a Conditional Release, that NBJHL team will retain that player's playing rights in the NBJHL, should he ever return to the NBJHL.
- 2.7.2 If a player were given an outright unconditional release from his NBJHL team, that player would be able to sign with any NBJHL team of his choosing. All conditional releases are to be forwarded to the League office to ensure a player's rights remain with said NBJHL team.
- 2.7.3 (a) Should a player request a release from their current team and subsequently sign with another team within the same division; there be a 30 day transfer period from the release date before the said player can play a game with the new team.
*If both teams agree then the transfer period will be waived.
- The player would be permitted to practice with their new team only. A letter is to be signed and returned to their new team any time a team signs a new player from section (a) above that the player fully understands this rule.
- (b) Should a team release a player without the player or new teams request, the said player is then free to sign with any other team and start play immediately.
- 2.8 Any player proven guilty by his branch of the CHA of foregoing or playing under an assumed name shall be automatically suspended from playing hockey with any team affiliated with the CHA, for a period of not less than 1 year and not more than 3 years from the date of his suspensions.
- 2.9 HNB will keep a record of all player and team official transactions of each team in the NBJHL. This will include the names, year of birth, dates of additions, deletions and trades. HNB will inform the executive of the League of any irregularities or issues.

SCHEDULE

Section 3: League Schedule



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- 3.1 Each participating member team shall indicate at the Annual Meeting their preference of days and times for their home games. Each team shall submit a completed Ice Availability Form to the League. The person(s) drafting the schedule shall follow these preferences so indicated as closely and equitable as possible.
 - 3.1.1 The length of the regular season schedule will determined at the AGM and will include no less than 12 home games for each member.
 - 3.2 The League Schedule shall in all events be subject to ratification by the majority of the participating member teams of the League before it is designated as the regular schedule for the League in any season.
 - 3.3 Upon ratification of the League Schedule, no games shall be rescheduled except with the authorization of the President or his designate and must be agreeable to both teams.
 - 3.3.1 If changes are made to the schedule, the home team is responsible for advising the Referee in Chief, the President, the Statistician and the Media.
 - 3.3.2 The president or his designate shall settle all scheduling disputes.
 - 3.4 Excepting due to weather conditions, school examinations or other exceptional circumstances as determined by League Executive, teams at fault causing unplayed or uncompleted games are to be subject to a League fine of one thousand and five hundred dollars (**\$1,500.00**), up to one thousand dollars (**\$1,000.00**) of which shall be used to reimburse the opposing team for real incurred costs. The At-fault team shall automatically forfeit that game and the game shall be recorded by the League Statistician as having been played with a loss shown against the forfeiting team and a win credited to the other team.
 - 3.4.1 Games cancelled due to weather conditions must be re-scheduled and played.
 - 3.4.2 A lack of players shall NOT be deemed an exceptional circumstance. A fine may be imposed by the President based on individual incident circumstances. Any team not paying the fine is subject to be suspended until the fine is paid to the League.



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- 3.5 Any unplayed game of the League Schedule must be re-scheduled and played prior to the end of the Regular Schedule. Only the President or his designate, along with agreement from the teams involved can decide not to play any afore mentioned games.
 - 3.6 In the event of a tie for any position at the conclusion of the Regular Schedule, the position shall be determined in accordance with:
 - 3.6.1 Total games won
 - 3.6.2 Record between teams tied
 - 3.6.3 Goal spread between teams tied
 - 3.6.4 Goals for between teams tied (excluding Shoot-out goals)
 - 3.6.5 Goals against between teams tied
 - 3.6.6 Total League Goals for (excluding Shoot-out goals)
 - 3.6.7 Total League Goals against
 - 3.6.8 Sudden Victory game
 - 3.6.9 Flip of a coin.
 - 3.7 All Regular season and Play-off games shall commence no earlier than 7:00 p.m. and no later than 8:30 p.m. on week nights and no earlier than 1:00 p.m. or later than 8:00 p.m. on weekends. Exceptions must be agreeable to both teams and approved by the President or his designate.
 - 3.8 A fine as set out in Section 11 of the NB.JHL Operations Manual shall be levied by the League against any member team(s) for not playing all scheduled games except as noted in section 3.5 above.

GAMES

Section 4: Games

- 4.1 Applies to all exhibition, tournament, regular season and playoffs games.
- 4.2 All games are regulation time games; three 20 minute periods with a flood between each period.
- 4.3 Participating member teams shall, during all scheduled games of the League, dress a minimum number of 11 players, one of whom shall be a goaltender as per Hockey Canada and HNB Regulations. Failure to abide by this Regulation will result in a fine of



two hundred dollars (**\$200.00**). The President has the sole discretion to waive this fine in the event of special circumstances.

- 4.4 All teams wishing to participate in exhibition and/or tournament play must have received approval from HNB.
- 4.5 **WARM-UPS** - Each home team is to supply the warm-ups pucks for both teams (with a minimum of 25 pucks per team). A warm up of a minimum 10 minutes and maximum 15-minutes is allowed prior to any game. It is the responsibility of each team to pick up their pucks from the ice surface and return them to the Home team or club. Failure to do so will result in a fine of twenty-five dollars (**\$25.00**). A buzzer will sound with 1 minute left before warm up is finished to alert players to start retrieving pucks. A couple of players may remain on the ice to facilitate picking up the pucks prior to the ice being re-surfaced. All teams must ensure that the timekeepers are aware of this league requirement and a buzzer or warning system is in place to alert both teams.
- 4.6 **OVERTIME - REGULAR SEASON** – During regular season games, if at the end of three (3) regular twenty (20) minute periods, the score shall be tied, each team shall be awarded one point in the League standings.
 - 4.6.1 The teams will then play an additional overtime period of not more than five (5) minutes with team scoring first declared the winner and being awarded an additional point.
 - 4.6.2 The overtime period shall be played with each team at a numerical strength of three (3) skaters and one (1) goalkeeper or four (4) skaters without a goalkeeper.
 - 4.6.3 Additional penalties to be assessed consistent with the rules in regulation time. Teams will not play with less than four (4) players in the overtime period.
 - 4.6.4 The overtime period will commence immediately following a one (1) minute rest period during which players will remain on the ice. The teams will not change ends for the overtime period. Goalkeepers may go to their respective players' benches during the rest period; however, penalized players must remain on the penalty bench. Should a penalized player exit the penalty bench during this rest period, he shall be returned immediately by officials with no additional penalty being assessed, unless he commits an infraction of any other rule.
 - 4.6.5 If the score remains tied after one (1) overtime period, a shootout will be used to break the tied score. The rules governing the shootout shall be the same as those listed under the Penalty Shot – Hockey Canada handbook.



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- 4.7.1 **SHOOTOUT** - The Teams will not change ends for the shootout. Home team shall have the option of shooting first or second. The teams shall alternate shots.
- 4.7.2 Three (3) players from each team shall participate in the shootout and they shall proceed in such order as the coach selects. Any player serving any type of penalty, which has not expired at the end of the overtime period, shall be disqualified from participating in the shootout.
- 4.7.3 Once the shootout begins, the goalkeeper cannot be replaced unless he is injured. No warm up shall be permitted for a substitute goalkeeper.
- 4.7.4 Each team will be given three shots, unless the outcome is determined earlier in the shootout. After each team has taken three shots, if the score remains tied, the shootout will proceed to a "sudden victory" format. No player may shoot twice until everyone who is eligible has shot. If a player shoots twice for his team before he is eligible to shoot, then his team will receive one point for the shootout loss and their opponent will be awarded the shootout win and receive two points.
- 4.7.5 Regardless of the number of goals scored during the shootout portion of overtime, the final score recorded for the game will give the winning team one more goal than its opponent, based on the score at the end of overtime.
- 4.7.6 The losing goalkeeper will not be charged with the extra goal against. The player scoring the game winning goal in the shootout will not be credited with a goal scored in his personal statistics.
- 4.7.7 If a team declines to participate in the shootout procedure, the game will be declared as a shootout loss for that team. If a team declines to take a shot it will be declared as "no goal" for that team.
- 4.8 **OFF-ICE OFFICIALS** - Minimum requirements are a qualified scorekeeper and timekeeper. The scorekeeper will record all penalties and goal calls as supplied by the game referee(s). Every attempt shall be made to have goals and infractions announced over the public address system in the arena. As well the shots on goal and shots stopped by the goaltenders must be recorded for each team. Failure to provide this information will result in a fine of fifty dollars (**\$50.00**).
- 4.9 **GAME SHEET** - Each home team is responsible for supplying the game sheet for their home games (score sheet).



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- 4.9.1 The original game sheet is to be mailed to the President or his designate within one week of the game being played.
Penalty: A late sheet will result in a fine of fifty dollars **(\$50.00)**.
- 4.9.2 The game sheet is to be faxed or emailed by the home team to the League Statistician and the League Vice-President within two (2) hours of the games completion.
Penalty: A late fax/email will result in a fine of fifty dollars **(\$50.00)**.
- 4.9.3 The League office will supply each team with a quantity of 40 game sheets.
- 4.10 **HANDSHAKE** - There will be no handshake at the end of the game, with the exception at the conclusion of a playoff series.
- 4.11 **SECURITY** - For all regular schedule games and League Playoffs, the home team shall be responsible to ensure that sufficient security is available to ensure the safe conduct of League, game and team officials and visiting players. The referee will report any negligence on the part of the Home Team / Rink Management to enforce this regulation. The President may impose fines and suspension of team directors for failure to provide the required protection.
- 4.12 **PAYMENT OF OFFICIALS** – It shall be the responsibility of the home team to pay Referees and Linesmen. Fees will be based on the fee structure in the current HNB Fiscal Policy.

PLAYOFFS

Section 5: Playoffs

- 5.1 The playoff format shall be decided at either the League's AGM or the Scheduling Meeting by the Executive Council each year and by majority vote.
- 5.2 Home ice advantage shall be awarded to the team with the higher standing in the regular season.
- 5.3 Overtime will be played in play-off games according to the established Hockey Canada overtime rules.
- 5.4 Teams participating in the League Playoffs may arrange their own playoff dates provided that they are completed by the date set by the President. In the event that no



agreement can be reached between the teams concerned, the President shall set the dates of all said games and confirm in writing.

- 5.4.1 A one (1) day break must appear between each and every round of playoffs. There should be one day between games. Back to back games may occur during a series, if necessary. The first game of the series will be played on the first day the round is scheduled to begin, unless both teams and the league agree to an alternate start date.
- 5.4.2 No team shall be required to play three (3) play-off games on three (3) successive days/nights, unless approved by those teams and the league.
- 5.4.3 Both teams must agree to all game times and playing locations (arenas) prior to the first game of the series being played. The President will settle any disputes.
- 5.4.3(ii) **Once teams have agreed upon a schedule of games to be played in a playoff series, games will be played on the scheduled dates unless agreed upon by both participating teams and approved by the League Executive. Such schedule and dates shall be sent to the League President or their designate. Excepting due to weather conditions, school examinations or other exceptional circumstances as determined by League Executive may be considered. A lack of players shall NOT be deemed an exceptional circumstance.**
- 5.4.4 All playoff series will alternate home games between the teams. The higher ranked team will host the odd numbered games.
- 5.4.5 Team “A” will be the higher ranked team. Team “B” will be the lower ranked team.
- 5.4.6 If Team “A” cannot host the 1st game of the series, then Team “B” will be given the option of hosting game one. Team “A” would then be given the option of hosting game two within two days.
- 5.4.7 A team may host a playoff game at a neutral site. If the travel distance for the visiting team is increased by more than 50 kilometers one way, the home team will be responsible for paying the visiting team \$ 1.00 per kilometer, round trip for any distance over the 50 kilometers one way.

OFFICIALS



Section 6: Officials

- 6.1 The NBHL will utilize the 2 referee, 2 linesman system.
- 6.2 All League Games shall be handled by a Referee, Level 4 or higher, registered and in good standing with the Governing Body, together with two linesmen.

SUSPENSIONS

Section 7: Suspension of Members

- 7.1 Suspensions, expulsions or discipline may be assessed for such actions as infringement of the playing rules; conduct unbecoming to hockey; refusing to accept and obey rulings of the League's Executive Council; for notorious and continued foul play; unfair, unsportsmanlike and ungentlemanly/unladylike conduct; for making racial slurs, obscene gestures towards players, team representatives, officials, fans etc., individually or collectively, on the ice or in any rink where a NBHL hockey match is being played or at any meeting or gathering in the interests of the game; for persistent infringement of the laws of the game or the rules of the Hockey New Brunswick, Hockey Canada and such other actions as the League may from time to time determine. Any suspensions are subject to the usual Right of Appeal.
- 7.2 The League may, from time to time, adopt minimum suspensions or penalties to be imposed on offending team players and officials. If such a minimum suspension policy is in effect in the League, whether by adoption or through the Governing Branch (HNB), if the Officer responsible for discipline imposes a penalty in excess of the established minimum, the recourse for appeal is to Hockey New Brunswick (HNB).
 - 7.3.1 In exceptional circumstances, the President or his designate may suspend a team, player or official pending a suspension hearing, if he determines that such action is necessary to preserve the integrity of the League or for other good cause.
 - 7.3.2 The President or his designate may from time to time suspend players and/or members of clubs for accumulated infractions such as fighting majors, instigator or aggressor penalties, match penalties, gross misconducts, game misconducts or abuse of officials.



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- 7.4 Any player who receives 2 match penalties in the same season will also be required to appear before the League President and that player shall not be entitled to play in any League games until the President has heard the case.
 - 7.5 There shall be no hearing or appeal from minimum suspensions issued under a minimum suspension policy.
 - 7.6 It is the responsibility of each team to ensure players and team officials sit out their appropriate suspension. If a team is unsure on the status of a player or team official, it is the team's responsibility to check with the league on status.
 - 7.7 All fines assessed to teams for regulation violations must be paid to the league within 14 days of written or faxed notice. The league may deduct points from the offending teams' standing for violation of this regulation or take other appropriate measures as seen fit.
 - 7.8 All suspensions are to be served immediately. They must be served in the next game of that member team's schedule.
 - 7.9 If the level of the game is deteriorating getting such that the referee recognizes that either or both teams are taking liberties with successive or staged fights, the referee will give a warning to each team that any further fights will result in an automatic game misconduct to the coach.
 - 7.10 All minimum suspensions will be as per the guidelines set out in **the Hockey Canada Supplement** and the New Brunswick Junior Hockey Commission Operations Manual unless otherwise indicated in this document.
 - 7.11 All teams and the executive will be notified by e-mail of any suspension handed down by the league.
 - 7.12 All rules and regulations of the League shall be strictly enforced.
 - 7.13 The League playing rules shall be as per the Official Rule Book of Hockey Canada for the current playing season.
 - 7.14 The League will honor all penalties or suspensions handed out by Hockey Canada or any of its Branch members and no player, coach, manager or trainer shall actively participate in the League while under suspension.



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- 7.15 No player(s) and/or team official(s) who are under suspension may participate in any way during the game in which they are suspended. No player(s) under suspension shall be in the dressing room prior to or during the game including between periods on or near the player's bench or act as an off-ice official. No team official(s) under suspension shall be in the dressing room prior to or during the game including between periods on or near the player's bench or act as an off-ice official or coach from the stands.
- 7.16 Any suspension(s) assessed under these Discipline Directives will not automatically terminate with the completion of the current playing season. Any suspension(s) assessed and not fully served during the regular season will be carried over during play-offs and into the next season.
- 7.17 However and only applicable to pre-season games, suspensions assessed to individual players shall not be registered in the player's file for the current season of the involved player.
- 7.18 In cases where a game is won or lost by forfeit, i.e., not played, and points in the standings are awarded, the suspensions in effect for said game will be considered as having been served.

PROTESTS

Section 8: Protests

- 8.1 Any member, player, manager, coach or Executive who feels that they are being treated unfairly or have a complaint, or protest will submit said complaint or protest in writing to the President of the League accompanied by an appeal fee as set out in Section 11 of the NBJHL Operations Manual.
- 8.2 All protests involving League games, or involving suspensions or fines levied in accordance with this Constitution, shall be submitted in writing to the President within forty- eight (48) hours of the game/suspension/fine being protested and shall be accompanied by an appeal fee as set out in Section 11 of the NBJHL Operations Manual.
- 8.3 Protests shall be heard by the Protest Committee. Decisions rendered by the Protest Committee shall be communicated in writing to all teams or clubs.
- 8.4 Protests may only be made in regards to interpretation of Rules, By-Laws, Regulations, Rules of Competition and Constitutional matters, not in regard to the decision of a Referee or Linesman.



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- 8.5 A verbal protest must be made by the Captain of the aggrieved team to the Referee at the first reasonable opportunity after the action or decision complained of, and in all cases must be made within five (5) minutes of the close of the period in which such action or decision was made and same must be noted immediately on the Official Game Report.
 - 8.6 The President shall fix a time and place for the meeting of the League Protest Committee to consider the protest. Each of the teams interested may have a person to present its case at the hearing of the protest.
 - 8.7 No appeal to the league shall lie from any decision handed down by the League Protest Committee with respect to any protest filed pursuant to Section 8 of the NBJHL Operations Manual. An appeal shall be allowed from the decision of the Protest Committee to the Hockey New Brunswick (HNB) Executive Director in accordance with HNB Rules and Regulations.
 - 8.8 Should the protest be upheld by the League Protest Committee, then the protest fee less League expenses shall be returned to the protesting team.

APPEALS

Section 9: Appeals

- 9.1 All appeals shall be handled as per the HNB constitution, bylaws, regulations and handbook, including rates for filing an appeal.

LEAGUE PASSES

Section 10: League Passes

- 10.1 The Annual League Pass shall be a combined Jr "B" and Jr "C" pass with each team in the NBJHL to be issued 8 such passes.
- 10.2 Each Executive member shall receive an Annual League Pass.



10.3 Annual League Passes shall be honoured at all NBJHL Regular Season, Playoff, and NBJHL All-Star Games (if applicable).

FEES

Section 11: Fees

- 11.1 All League fees are due in full by **July 1st** of each year.
- 11.2 The admission fee for new teams accepted as participating member teams pursuant to these By-Laws shall be five thousand dollars (\$5,000.00).
- 11.3 Each team shall be assessed an Annual League Assessment. The amount to be decided at the Annual General Meeting based on the proposed League Budget. **The current assessment fee shall be one thousand dollars (\$1,000.00).**
- 11.4 A Performance Bond deposit will be duly levied and no team shall be authorized to take part in any regularly scheduled game unless their Performance Bond Deposit is in fully paid status with the League, no later than September 15th of the current year. The amount of said Bond is to be five hundred dollars (\$500.00), and if the team continues in the League to end of Regular Schedule, the Bond will be refunded on request, providing that all financial obligations to the League have been met.
- 11.5 In the event of a team having submitted a cheque or financial instrument that is returned as being non-payable for any reason what-so-ever, the league will assess a charge to that team equal to any and all charges levied by the financial institution for handling such item, plus a \$100.00 handling charge.
- 11.6 The fee for filing a protest with the League shall be two hundred dollars (\$200.00).
- 11.7 Each team shall pay an equal share towards an honorarium for the League statistician.



AWARDS

Section 12 – League Awards

12.1 NBJHL awards will be as follows (if applicable):

- 1st Place Regular Season – “B” Division
- 1st Place Regular Season – “C” Division
- Scoring Champion
- MVP Regular Season
- Best Defenseman
- Best Goaltender
- Coach of the Year
- “B” Division Playoff Champion
- “C” Division Playoff Champion

12.2 As a part of the League’s annual budget, the League will allow for the upkeep of the Annual Trophies and to purchase the keeper plaques that are awarded to the individual players. The League will also purchase championship Banners for 1st Place Regular Season (both divisions) and Division Playoff Champions.

12.3 The President shall award League Trophies at a place and time selected by the members.

12.4 The Vice-President or his designate shall be responsible to ensure that each of the participating member team managers shall nominate two persons from their team for awards in categories which are to be awarded annually. This will be done by emails from the team managers to the Vice-President, on completion of the regular league schedule, and prior to playoffs. The Vice-President will forward name/team of all nominees to the managers by email. Voting on the following awards **shall be 1st, 2nd and 3rd choice** for each place, with voting to be done by the Team coaching staff in conjunction with the team manager. This voting must be submitted to the Vice-President or his designate within 7 days of the final regular season game

12.5.1 Winners for Most Valuable Player, Best Defenseman, Most Sportsmanlike Player, and Coach of the Year awards shall be determined as follows; 1st place vote = 5 points; 2nd place vote = 3 points and 3rd place vote = 2 points. The top accumulation of points each category shall determine the winner. Should there be a tie in points the nominee with the most 1st place votes will be declared the winner. Should nominees still be tied, they will be declared co-winners of the award.



12.5.2 **The Scoring Champion** will be the player or players that have the most points based on the total number of goals and assists obtained during the regular season.

12.5.3 **The Best Goaltender** will be the player or players with the Best Goals Against average during the regular season. The goaltender must have played in at least 40 percent of the regular season games to be eligible.

12.6 Any team not complying with 12.4 shall also forfeit their rights to have players/coach/executive eligible to win any awards which are voted on.

AMENDMENTS

SECTION 13: AMENDMENTS

1. The Operations Manual may **only** be amended or altered three (3) times per year, at the Annual Meeting of the League, (May/June), the semi-annual (December/January) & Pre-Season, (August) only by two-thirds majority of the members present.
2. No amendments or alterations to the Operations Manual shall be considered unless such amendments or alterations have been submitted in writing to the Secretary/Treasurer of the League three (3) weeks prior to the date of a scheduled meeting. It shall be the duty of the Secretary/Treasurer to submit a copy of the proposed amendment or alteration to each member of the Executive and to each team representative at least one (1) week prior to the date of the Annual or Special Meeting.